



MINUTES OF THE 2nd QUARTER PORT OF EAST LONDON PORTS CONSULTATIVE COMMITTEE MEETING

Held 09:00 Monday 08 September 2014 at the TNPA Offices, Port of East London

Members

Mr Chuma Mpahlwa	Department of Transport – Acting Chairperson
Ms Selma Schwartz-Clausen	South African Maritime Safety Authority - Secretariat
Ms. Fuzlin Khamissa	South Africa Maritime Safety Authority – Secretariat Support
Ms. Naomi Noge	South Africa Maritime Safety Authority – Secretariat Support
Mr Thobela Gqabu	South African Maritime Safety Authority
Captain Precious Dube	Transnet National Ports Authority – Harbour Master
Ms Jacqueline Brown	Transnet National Ports Authority – Port Manager
Mr Alvin Singama	Transnet National Ports Authority
Ms Tantaswa Cici	Provincial Government
Ms Noxolo Fipaza	Provincial Government
Ms Telrita Jacobs	Port User: Cargo Owners / Freight Forwarders / Road Hauliers/ Logistics
Mr Andrew Hempel	Port User: Terminal Operator / Lessees / Stevedores
Mr Faldie Joseph	Port User: Terminal Operator / Lessees / Stevedores
Mr Dave Kirkman	Port User: Shipping Lines / Agents / Ship Repair

Observer Status

Ms. Zinhle Mhlongo PRSA Representative

Department of Transport

APOLOGIES:

Members:

Constituency	Members	Q 1	Q2	Q 3	Q 4
TNPA	Harbour Master	Captain Precious Dube			
	Deputy Harbour Master				
	Port Manager	Ms. Jacqueline Brown			
	Port Engineer	Mr. Alvin Singama			
Port Users:	Cargo Owners / Freight Forwarders / Road Hauliers / Logistics	Ms. Telrita Jacobs			
		Mr. Bruce Spanjaard		x	
	Terminal Operators / Lessees / Stevedores	Mr. Faldie Joseph	x		
		Mr. Andrew Hempel			
Shipping Lines/ Agents/ Ship Repair	Mr. Dave Kirkman	x			
Government	Local	Mr. Patrick Lavery			
	Provincial	Ms. Noxolo Fipaza			
		Ms. Tantaswa Cici	x		
Labour	UTATU SARWHU	Mr. Johan Deetlefs			
	SATAWU	Mr. Phindile Kupiso			
SAMSA	Mr. Thobela Gqabu				
DOT Chairman	Mr. Lisolomzi Fikizolo		x		

Observer Status

Mr. Mahesh Fakir
Ms Jowie Mulaudzi

PRSA CEO
PRSA Representative

Present

SAMSA

TNPA Officials

Item per allocated slot

Mr Dirk Botes
Mr Sanjay Govan

East London IDZ

Mr Mzokhona Mvemve

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
SECTION 1: PROCEDURAL MATTERS		
1.	<p>WELCOME</p> <p>The Acting Chairperson Mr Chuma Mpahlwa opened the meeting and welcomed all present and also made an apology for the Chairperson Mr Lisolomzi Fikozolo who is currently engaged with other projects.</p> <p>The Acting Chairperson declared the meeting open stating that Local Government was not represented and that any decisions made will be circulated to all members not present to ensure that they agree.</p>	
1.1	<p>Safety Briefing</p> <p>A safety briefing was done by Mr Dirk Botes highlighting that everyone should vacate the building calmly in the event of a continuous alarm sound.</p> <p>All present to sign the attendance register which will be used as roll-call in the event of an emergency.</p>	
1.2	<p>APOLOGIES</p> <p>Noted</p>	
1.3	<p>QUORUM</p> <p>In determining whether the meeting quorate attendance of members was noted, confirming representation in accordance with the Ports Act and Regulations as follows;</p> <p>1.3.1 Transnet National Ports Authority</p> <p>1.3.1.1 Harbour Master representative: Captain Precious Dube</p> <p>1.3.1.2 Two Persons other than Harbour Master: Ms Jacqueline Brown Mr Alvin Singama</p> <p>1.3.2 Port Users</p> <p>1.3.2.1 Ms Telrita Jacobs Port User: Cargo Owners / FF/RH/ Logistics</p> <p>1.3.2.2 Mr Andrew Hempel Port User: Terminal Operator/Lessees/Stevedores</p> <p>1.3.2.3 Mr Dave Kirkman Port User: Shipping lines / Agents / Ship Repair</p> <p>1.3.3 Provincial Government</p> <p>1.3.3.1 Ms Tantaswa Cici</p> <p>1.3.3.2 Ms Noxolo Fipaza</p> <p>1.3.4 Local Government</p> <p>Not represented.</p> <p>1.3.5 Organised Labour</p> <p>Not represented.</p> <p>1.3.6 SAMSA</p> <p>1.3.6.1 Mr Thobela Gqabu</p> <p>1.3.7 Chairperson</p> <p>1.3.7.1 Mr Chuma Mphalwa</p>	

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
	Confirmation of attendance confirms that the Port of East London did not quorate. Decision made to escalate items to the NPCC will be circulated.	
1.4.	ADOPTION OF THE AGENDA of the 08 September 2014 The agenda was adopted by Mr Dave Kirkman and supported by Mr Faldie Joseph. Declaration of Interest The Secretariat advised that the Declaration of Interest forms will be circulated to be completed by all and handed back after the meeting.	
	Presentation by External Parties – IDZ Presentation A Presentation was done by Mr Mzokhona Mvemve of the East London - IDZ. .	
1.4.1.	ADOPTION OF THE MINUTES OF THE MEETING 19 MAY 2014 The following amendments were made: Page 1: Attendees name should read Mr Faldie Joseph and not Josephs Page 4: Item 2.1.2 c – should read “development of a maritime high school in the Eastern Cape.....” Page 5: item 2.5 – the NPCC decided that the Grain Elevator Terminal viability discussions should revert back to TNPA. The Minutes of the 19 May 2014 was motioned for adoption with corrections by Mr Dave Kirkman and supported by Mr Dirk Botes.	
SECTION 2: EXTERNAL PRESENTATION		
2.1	Presentation by East London IDZ a. The Strategic project update was present by Mr Mzokhona Mvemve. b. A list of the various projects including Feeder Vessel, Agro Industrial Park, was presented and it was requested that TNPA provide inputs to the projects. With regards to the Clariter project, it was requested that discussions takes place between Port Users and the IDZ. c. Mr Dave Kirkman commented that he would like clarity that there were no plans afoot to develop another Port to accommodate the feeder vessel to which Mr Mvemve replied that the existing Port will be used. d. It was also asked how this would affect the Ports of Port Elizabeth and Ngqura respectively and whether this was not a duplication. Mr Mvemve said that this service should similarly be linked to other projects to avoid duplication. e. The Chairperson thanked Mr Mvemve for the information and said that it indicated that there is a link between IDZ, TNPA, Provincial and Local Government. f. Presentation will be circulated.	Action: 1 IDZ presentation will be circulated by the Secretariat
SECTION 3: MATTERS ARISING FROM THE MEETING OF 19 MAY 2014		
3.1	Skills Development Presentation – SAMSA Presentation The Secretariat confirmed that the presentation was circulated to all Monday 19 May 2014. The Port Manager requested that the presentation be circulated once more.	Action 1: Secretariat to circulate the Skills Development presentation once more. Done

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3.2	<p>Maritime Strategy: Provincial Government Skills Development Strategy</p> <p>This was discussed during the Provincial Government feedback slot.</p>	
3.3	<p>Presentation outlining cluster meetings breakdown: Provincial Government Cluster Meetings</p> <p>This was discussed during the Provincial Government slot.</p>	<p>Action: 2</p> <p>Feedback will be given by Provincial Government at next PCC meeting</p>
3.4	<p>Labour Guidelines Workshop</p> <ol style="list-style-type: none"> a. The Secretariat confirmed that the Labour Guideline Workshop was scheduled to take place Tuesday 9th September. b. Invitations were forwarded to all the Labour representatives on a local level as well as the National offices. 	<p>Action 3:</p> <p>The Secretariat will give feedback at next PCC.</p>
3.5	<p>Update regarding meeting between TNPA, Buffalo City Municipality and MBSA: Fleet Street</p> <p>Mr Dirk Botes gave feedback and advised that discussions took place between TNPA and the City Manager of the BCM who informed TNPA that the work would rescheduled. Furthermore that road will only be closed in sections and not the entire road.</p>	<p>Action 4:</p> <p>Feedback by TNPA with regards to discussions between TNPA, BCM, TPT, MBSA and Liquid Bulk</p>
3.6	<p>Grain Elevator: TNPA Update</p> <ol style="list-style-type: none"> a. Mr Dirk Botes said that according to the previous minutes of the PCC meeting it was recorded that TPT would do the presentation. b. The Secretariat noted that the PCC previously collectively agreed that this matter be elevated to the NPCC. Following the presentation TPT made at the NPCC it was agreed that this issue revert back to TNPA East London. c. The Port Manager said that the matter should not have been elevated to the NPCC as the matter was not exhausted at TNPA port level. d. The TPT representative present at the meeting will follow this issue up within TPT to further assist with discussions between TNPA and TPT regards the Grain elevator. e. The Chairperson sought clarity as to the TPT status on the grain elevator. TNPA informed the meeting that TPT was requested to prioritise discussions regarding Grain elevator. TPT to do presentation of the strategy with direction of the Port Manager. f. This matter will remain on the agenda. 	<p>Action 5:</p> <p>Feedback by TNPA after discussion with TPT regarding Grain Elevator Strategy.</p> <p>Action 6:</p> <p>TPT to be requested to do presentation. Same to be discussed between the Port Manager and TPT.</p>
3.7	<p>Port Festival: Feedback with status of logistics for Port Festival</p> <ol style="list-style-type: none"> a. The Port Manager gave an update and advised that as indicated in the previous PCC meeting, the port festival would take place subject to the availability of finance. b. She confirmed that it would not take place during the current financial year. c. Provincial Government said that the port should start now and they will assist with securing funds and that there was other government departments that would also be interested in assisting financially. d. The Provincial Government will discuss with the Port Manager. e. Feedback will be given at the next PCC meeting. 	<p>Action 7:</p> <p>Port Festival – updates if any.</p>
3.8	<p>Aids to Navigation: Harbour Master to do presentation regarding status quo</p> <p>This will be part of TNPA feedback.</p>	

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
3.9	<p>Department of Trade and Industry Presentation</p> <ul style="list-style-type: none"> a. The Secretariat advised that DTI was invited. b. Presentation will be done at the next PCC meeting. 	<p>Action 8:</p> <p>A 2nd invitation be extended to DTI to do presentation at PCC meeting.</p>
3.10	<p>Feedback on Nomination and Election of NPCC member</p> <ul style="list-style-type: none"> a. The Secretariat will finalised the process after this meeting. b. Mr Faldie Joseph will stand for elections again and the Secretariat will ask for additional members. c. The Secretariat will finalise the process. d. The Acting Chairperson said that this process must be finalised as the letters to the members of the PCC must be sent out. It was requested that the work address of all the members and their alternatives must be forwarded to the Secretariat. 	<p>Action 9:</p> <p>The dates for the finalisation of nomination and elections for the PCC member gaps will be circulated by the Secretariat</p>
SECTION 4: STANDING ITEMS		
4.1	<p>TNPA –</p> <p>3.1.1 Quarterly Trade & Vessel Traffic</p> <p>Tug Utilization: Actual 11% vs. target of 12%</p> <p>Vessels moves: actual 54 moves vs. target of 48 moves.</p> <p>3.1.2 Port Performance</p> <p>Containers above budget: volumes – actual 3 436 TEU’s vs. target 2 583 TEU’s</p> <p>Vessels: Actual 4 vs. target of 5</p> <p>Automotive on target although export is slightly behind due to the NUMSA strike.</p> <p>Volumes – Actual 5 370 unites vs. target of 4847 units</p> <p>Vessels: actual 10 vs. target of 7</p> <p>Imports is on target.</p> <p>Liquid Bulk down YTD due to reduced consumption in the area.</p> <p>Volumes: actual 78 816 tons/kl vs. target of 59 887 tons/kl</p> <p>Vessels: actual 10 vs. target of 8</p> <p>Break bulk above budget</p> <p>Volumes: actual 305 tons vs. target of nil</p> <p>Vessels: actual 1 vs. target of nil</p> <p>3.1.3 PDFP - Progress / Updates</p> <p>The PDFP was part of the presentation.</p> <p>3.1.4 Capital Investment Plans –</p>	

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
	<p>Strategic Projects</p> <ul style="list-style-type: none"> • Deepening and widening of Port Entrance Channel • Replacement of Buffalo Bridge • Foreshore Protection – SD 40.9% • Seetpile Wharf Rehabilitation • Security Protection Upgrade <p>Full presentation was provided by the Port Engineers giving projects status and timelines</p> <p>3.1.5 TOPS</p> <ol style="list-style-type: none"> a. The Secretariat confirmed that the KPI subcommittee meeting was held where members had an opportunity to comment. The process was consolidated with Mr Ricky Bhikraj. b. TNPA noted that that a bulk liquid workshop was supposed to take place but was postponed. c. Mr Dirk Botes said that Phase 1 of the feedback from Operators were due 14 July. A total of seven Operators submitted with four submissions being late. d. The Port Oversight Committee evaluated the applications noting outstanding information which was to be re-submitted. <p>3.1.6 Aids To Navigation</p> <p>No changes to buoys or lighthouses and no new developments at this stage.</p>	
4.2	LABOUR FEEDBACK	
	No representation and no feedback.	
4.3	Port User Feedback	
	<p>4.3.1 Cargo Owners / Freight Forwards / Road Hauliers / Container Depots</p> <ol style="list-style-type: none"> a. MBSA gave feedback stating increase in shift working hours. b. Daily contact with TPT and meeting with TNPA ongoing and the support of TNPA was needed to ensure that all runs smoothly to enable MBSA to get the next order. 	
	<p>4.3.2 Shipping Lines / Agents / Ship</p> <ol style="list-style-type: none"> a. Negotiations underway which should see a much bigger feeder vessel with 3 cranes. This was expected to happen within next 6 to 8 weeks. b. To clarify the ship working time and dwell time of vessels, it is not a reflection on TPT or bad infrastructure but a decision by the shipping lines. c. The shipping lines in East London registered their concerns regards the Skiptainer empty containers occupying prime container storage space. They further sought clarity as to what was legally required in this regard. d. It was further noted that automotive volumes were picking up and that space might be required. e. Mr Botes reiterate the concern noting that they in turn have enquired from TPT as to their plan of action in the event where volumes were to increase. f. Mr Andrew Hempel explained that there they are considering to use the skiptainers for alternative cargo. g. It was reiterated that the port is not a storage area and which requires that storage areas be sourced outside the port. 	<p>Action 10:</p> <p>The Port Manager to convene a meeting between TNPA, MBSA and shipping lines to discuss outstanding issues</p> <p>Feedback will be given at the next PCC meeting.</p>

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	<ul style="list-style-type: none"> h. Mr Kirkman suggested that they could assist by taking the containers to a port where it might be needed e.g. Port Elizabeth. i. The Port Manager said the main concern is when the automotive activities starts to get busy. The onus is on the terminal operator to ensure that Mercedes Benz export is not hampered and a requested was made to TPT to give a plan. j. Once the plan is received, TNPA will meet with the necessary stakeholders to ensure the fluidity of the port is ensured. k. With regards to the containerisation of cars, 22000 cars that will be exported from East London to the UK. Shipping lines has invested lots of capital to ensure that l. Not successful in trying to secure a meeting with TPT to discuss an option to lease and land to do the packing of the containers for the cars. m. Outstanding issues with regards to the containerisation of cars and is asking guidance from TNPA or TPT. n. The Port Manager advised that a meeting will be convened between TNPA, MBSA and shipping lines to discuss all the issues and feedback will be given at the next PCC. 	
	<p>4.3.3 Terminal Operators / Stevedores / Lessees</p> <ul style="list-style-type: none"> a. No feedback but a request for contact details for the Stevedores and lessees to enable the representative to communicate with the sector. b. The vessel turnaround time which is affected by the issues at the pipeline. c. The repairs to the pipeline will carry on for another 7 to 8 months due to various delays. Completion date was supposed to be March 2014. One of the issues was the supply of steel. The owner of the pipeline was approached to approve additional repairs on the pipeline. d. Main concern is a long outstanding issue of Fleet Street and the inconsistent representation of Local Government. The Secretariat explained that the meeting was moved at short notice which resulted in Mr. Valetta submitting his apologies. e. Project at Fleet Street is not progressing and the road is getting worse. A representative to be invited to give feedback on the Fleet Street. f. Ms. Noxolo Fipaza said that this is a matter of urgency and it should not wait for the next PCC meeting. This matter should be dealt with when TNPA meets with BCM. g. The Chairperson requested that the Provincial Government also assist with sensitising the structures with this matter. h. It was agreed that letter be forwarded to the Local Government to give feedback urgently due to the safety issue with trucks having to travel on the road and if he is unavailable to attend the PCC then an alternative must be present. 	<p>Action 11:</p> <p>Secretariat to draft a letter to Local Government requesting urgency of feedback on Fleet Street.</p>
4.4	Government Feedback	
	<p>4.4.1 Department of Transport (DOT)</p> <ul style="list-style-type: none"> a. IMDG Training b. First intention was to establish a sense of interest. c. The feedback from the port users was overwhelming. d. The Cape Town region which includes Mossel Bay has at this stage received over 300 names. e. An issue that was raised was at what level the training would be offered. f. It was suggested that the training be done at 3 different levels. g. The DOT has submitted a proposal to the IMO proposing that the training take place towards the end of November. It was further proposed that Training will take place several times over this period to allow for broader participation. h. It was also noted that although the IMO was sponsoring the training, that companies who committed to attending but do not attend on the day will be held liable. 	<p>Action 12:</p> <p>DOT / Secretariat to give update IMDG Training and confirmed dates.</p>

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
	<ul style="list-style-type: none"> i. The train the trainer programme was also suggested. j. The accreditation by SAMSA must also be taken into consideration and an expert from SAMSA will be included in all the meetings. k. Further feedback will be given in due course. 	
	<p>4.4.2 Provincial Government</p> <ul style="list-style-type: none"> a. A presentation was made outlining the role of Provincial Government in Maritime as there is no policy pronouncement. b. Issues of concern includes limited rural development and limited provincial participation. c. Technical Maritime knowledge deficit, misalignment of investment and lack of financial support. d. Presentation will be circulated. 	<p>Action 12:</p> <p>Secretariat to circulate presentation to all members</p>
	<p>4.4.3 Local Government</p> <p>No representation.</p>	
	<p>4.4.4 Other National Departments</p>	
<p>4.5</p>	<p>Ports Regulator South Africa - Detailed presentation attached - All documents available on the PRSA website</p> <ul style="list-style-type: none"> a. The Ports Regulators office published the Record of decision on redistribution of 2012/13 rebate which can be accessed on the Ports Regulators website. b. The proposed 2015 / 2018 multi-year Tariff Application process was underway. The annual submission process was amended to a multi-year process which made allowance for amendments subject to volumes changes. c. The Tariff Methodology was previously published which would guide TNPA's Application for Port Tariffs. d. TNPA submission due date 1 September 2014. Port Users must familiarise themselves with the methodology and comment accordingly. e. TNPA PRSA Tariff Application roadshows scheduled for September 2014. Venues to be confirmed. Centres as follows: <ul style="list-style-type: none"> i. 15th September 2014 Durban, ii. 17th September 2014 Cape Town, iii. 19th September 2014 Johannesburg iv. 22nd September 2014 Port Elizabeth <p>Comments to be submitted within 30 days after the TNPA's submission.</p> <ul style="list-style-type: none"> f. Tariff strategy expected to be finalised by the end of the year. g. Copy of the 3 year TNPA CAPEX plan was forwarded to the Secretariat. h. The Secretariat confirmed that the Annexure A was circulated. i. The Secretariat gave feedback with regards to the Tariff Clarification Workshop will follow the Tariff Application Roadshow. <ul style="list-style-type: none"> i. Dates will be confirmed with the PRSA and 	<p>Action 13:</p> <p>PRSA TNPA Tariff Application Roadshow – PRSA will confirm venues and dates and advertise same – Done.</p> <p>Action 14:</p> <p>TNPA Tariff Application Workshop dates to be confirmed with the PRSA and circulated - Done</p>

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
4.6	<p>SAMSA</p> <ul style="list-style-type: none"> a. Licencing challenges raised by Mr Thobela Gqabu as a caution to Companies contracted by Port to do the relevant duties and report casualties of injuries at work. b. Reports of injuries must be given to SAMSA within 24 hours. c. Port Operators / and agents are not aware of the IMDG requirements – This highlights the need for more awareness. d. Marine Notices issued and all parties must be trained to further ensure compliance e. The Port Manager cautioned that care must be taken as when a licence is issued, and that it was a contractual obligation to act in accordance with the rules. 	
4.7	<p>PCC ADMINISTRATION</p> <ul style="list-style-type: none"> a. The Secretariat gave feedback. b. Induction has been done but still a few members to be inducted and an invitation will be sent out. c. KPI's is being finalising the Port of Durban, Cape Town and Richards Bay. The submission timeframe was extended to the 16 September 2014 for more comments. d. Trying to clean up the databases and will ask the TNPA for assistance. 	<p>Action 13:</p> <p>Dates for finalisation of the Induction process to be circulated by the Secretariat</p>
SECTION 5: COOPERATIVE GOVERNANCE		
5.1	<p>The Chairperson explained the reason for this item to be on the agenda. He advised that an invitation to interested Government departments will be extended if and when required.</p>	
SECTION 6: NPCC		
	<p>The Secretariat briefly commented the issues discussed at the previous NPCC meeting.</p> <p>NPCC Representative</p> <p>Ms Tanstaswa Cici will stand as alternative for NPCC representative for the Port of East London.</p>	<p>Action 14:</p> <p>The Secretariat to circulate NPCC Minutes once signed-off.</p>
SECTION 7: NEW ITEMS		
7.1.	<p>New Items</p> <p>No new items were noted.</p>	
SECTION 8: AGREED RESOLUTIONS & ACTION ITEMS		
8.1	<ul style="list-style-type: none"> a. IDZ presentation was made noting the need for alignment in terms of sharing of information. b. NMMU presentation will be made at the next quarter meeting. c. Labour contact details will be sorted out. d. Skills development being handled by the Department of Education. Feedback will be given by Provincial Government representative at the next meeting. 	

ITEM	DISCUSSIONS	RECOMMENDATION(S)/ ACTION/S
	<ul style="list-style-type: none"> e. Maritime cluster – although the Provincial Government is no longer the Secretariat but that they will give feedback at the next PCC meeting. f. With regards to the Fleet Street matter, TNPA will convene a meeting between the different stakeholders to discuss all the issues. The stakeholders includes BCM, TPT, Mercedes and Liquid Bulk g. TNPA to facilitate a joint meeting between Mercedes Benz and Shipping lines to address the issues and challenges of licences and fluidity of the port. TNPA to provide feedback and next PCC. h. A letter will be written to the Local Government regarding the update of the Fleet Street matter and also the attendance of the meetings. i. The Labour Guidelines workshop will take place in the Port of East London on 9th September. j. TNPA to liaise with TPT regarding the Grain Elevator issue. TPT to present their strategy with direction from TNPA. TNPA will interact with TPT and give feedback. k. Port Festival will not take place in this financial year due to financial constraints. Provincial Government is willing to assist and also suggested that TNPA starts lobbying for sponsors. l. Induction process to be finalised. 	
SECTION 9: ANNOUNCEMENTS AND CLOSURE		
9.1	<p>DATE AND VENUE FOR NEXT MEETING</p> <p>The next meeting is scheduled to take place at 09:00 Monday 17 November 2014 at TNPA Offices.</p>	
9.2.	<p>CLOSURE</p> <p>The Chairperson thanked everyone for their contributions and inputs where after the meeting was adjourned.</p>	

Approved by

PCC Chairperson

Date

PCC Secretariat

Date

LIST OF ACTIONS / RECOMMENDATIONS

1. ACTIONS

1.1 Secretariat

1.1.1

1.2 PRSA

1.2.1

1.2.2

1.3 Members

1.3.1

1.4 Others

1.4.1

1.4.2

2. RECOMMENDATIONS

2.1

2.2